

18 September 1974

MEMORANDUM FOR: Deputy Chief, Clearance Division

SUBJECT : Review of Headquarters Security Regulations

REFERENCE : (a) Memorandum dated 10 September 1974 from C/CD to DD/PSI, Subject: Captioned as Above

(b) Meeting with C/OPS/PSI, DC/CD and C/I&CB on 16 September 1974, Subject: Captioned as Above

1. As a result of Reference (b) which discussed Reference (a), the following action items concerning the captioned subject were made the responsibility of I&CB.

STATINTL (a) I&CB will revise the Secrecy Agreement, namely Figure 9 of [REDACTED] to eliminate the implication that CIA approves non-Agency sponsored foreign travel of industrial contractor personnel.

(b) I&CB will revise the "Q" clearance processing procedures contained in [REDACTED] to make the DDO "Q" clearance processing procedure the same as that for other Agency directorates. STATINTL

STATINTL (c) I&CB will prepare regulatory language concerning the authority, policy and investigative criteria utilized in the industrial security clearance program for Agency funded contracts. This language will be included in the [REDACTED] Series as STATINTL

(d) I&CB will prepare regulatory language concerning the authority, policy and investigative

ADMINISTRATIVE - INTERNAL USE ONLY

ADMINISTRATIVE-INTERNAL USE ONLY

criteria utilized in the Facilities Access  
Authorization program. This language will  
STATINTL be included in the [REDACTED]

(e) I&CB will prepare regulatory language  
concerning the authority, policy and investi-  
gative criteria utilized in the Domestic Con-  
tacts Division personnel security processing  
program. This language will be included in  
STATINTL the [REDACTED]

2. Action items 1 a and b have been completed and the  
draft changes are forwarded herewith.

3. Action items c, d and e represent virgin territory  
inasmuch as no regulatory language is contained in the [REDACTED] STATINTL  
Series. It is anticipated that this will be an involved under-  
taking and will require a complicated and lengthy review pro-  
cess. It is not possible, at this time, to give you an esti-  
mated date of completion.

4. The following action item concerning the captioned  
subject was to be assumed by the C/OPS/PSI:

The C/OPS/PSI will contact the Office of Per-  
sonnel concerning clarification of the procedures  
to be followed when one staff employee marries  
another staff employee insofar as notifying the  
Office of Security is concerned. He will also  
discuss with the Office of Personnel the proposition  
that Personnel regulations be amended to include a  
regulatory requirement that the Office of Security  
receive notification when an Agency employee has  
been divorced. In these cases, the Personnel  
regulatory series in the former case will include  
a statement which would require that when one staf-  
fer marries another the Office of Security should  
be notified by memorandum and that no Form 444K is  
necessary. In the latter case, the regulations  
would be amended to include a similar procedure so  
that Security is kept informed of the current marital  
status of employees.

[REDACTED]  
STATINTL

Chief,  
Industrial and Certification Branch

Att

ADMINISTRATIVE-INTERNAL USE ONLY